

BEFORE THE BOARD OF COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

WORK SESSION

December 9, 2003

The Columbia County Board of Commissioners met in scheduled session with Commissioner Joe Corsiglia and Commissioner Rita Bernhard, together with Sarah Tyson, Assistant County Counsel, and Jan Greenhalgh, Board Secretary. Commissioner Hyde was not present.

Commissioner Corsiglia called the meeting to order.

**JEAN RIPA: WINSUM CONTRACT RENEWAL:**

Jean Ripa reported on the service the County receives from Winsum for temporary staffing. They are very reliable and their rates have actually gone down. Jean would recommend approval of the annual contract with Winsum. The Board agreed and added this to the consent agenda.

**BILL POTTER: HELION CONTRACT:**

The Helion contract is for the Clerk's software to replace the microfilm system. Jean stated that the total cost will be somewhere between \$56,000 to \$58,000, of which only \$24,000 is budgeted for this year. Ruth explained that there was a financing option available, but it was not cost effective for the County. Maintenance fees will also need to be paid annually. Jean explained what the benefits of this software will be for the County and sees this as a long term solution. Ruth would recommend that the County simply pay this off with the additional \$30,000 coming out of contingency. After discussion, the Board felt that final figures need to be addressed prior to approval. With that, this item was carried over to the Board meeting for further discussion.

**TODD DUGDALE, LDS DIRECTOR:**

**Request to Create Solid Waste Program Administrator Position:** Todd explained that there are some details that need to be dealt with in order to move forward with the solid waste program. One is to hire an administrator. At this point, the county hasn't even had a solid waste coordinator for a number of years. Todd gave some background, the justification and the financial impacts. Commissioner Corsiglia asked how feasible it would be to move Robert Crain in to this position. Todd feels that this position has certain qualifications that are needed which Robert does have at this time. This person will be very involved in the planning and design of the transfer station. After discussion, approval was added to the consent agenda.

**Request to Issue RFP for the Transfer Station Design and the RFP for Operations:** This item was added to the consent agenda.

**EXECUTIVE SESSION UNDER ORS 192.660(1)(f)(d)(e):**

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(1)(e). Both ORS 192.660(1)(f)(d) were held carried over to the Board meeting. Upon coming out of Executive Session, no action was taken by the Board.


With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 9<sup>th</sup> day of December, 2003.

NOTE: A tape of this meeting is available for purchase by the public or interested parties.

**BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON**

By:   
Joe Corsiglia, Chair

By:   
Rita Bernhard, Commissioner

By: Not Present  
Anthony Hyde, Commissioner

Recording Secretary:

By:   
Jan Greenhalgh